



**European Committee
of the Regions**

DATA PROTECTION NOTICE

Publication of meetings with interest representatives

1. Introduction

The European Committee of the Regions (CoR) is committed to respecting and protecting your personal data in accordance with [Regulation \(EU\) 2018/1725](#).

Your personal data may be collected and processed when you meet as interest representatives with key CoR political actors (office holding Members and Rapporteurs) to discuss the formulation or implementation of policy or legislation or to influence the EU decision-making process in the sense of the Interinstitutional Agreement of 20 May 2021 between the European Parliament, the Council of the European Union and the European Commission on a mandatory transparency register, as they shall publish information on these meetings on the CoR website.

2. Who is the responsible for the processing operation?

The European Committee of the Regions is the controller for the processing of these personal data.

The delegated controller for the processing of the personal data and for the publication of meetings with interest representatives vary in function of the member having a meeting with interest representatives:

- for the President: Cabinet of the President
- for the First Vice-President: Cabinet of the President
- for the Presidents of Political Groups: the Political Groups' secretariat-general
- for Commission Chairs: the Commission secretariat
- for Rapporteurs: the Commission secretariat

The responsible service for horizontal coordination and contact point is the OneStopShop within unit A1 – Services to members | OneStopShop@cor.europa.eu, that refers any request to the concerned delegated controller.

3. What is the purpose of the processing operation?

On 4 July 2023, the CoR Bureau adopted Regulation n° 6/2023 on transparency measures at the CoR in accordance with the Interinstitutional Agreement of 20 May 2021 between the European Parliament, the Council of the European Union and the European Commission on a mandatory transparency register (IIA).

Pursuant to this Regulation, office-holding CoR members and rapporteurs shall make public information on all meetings held by them in their official capacity as CoR member with interest representatives falling under the scope of the IIA. More specifically, at the latest two months following the meeting, the following information shall be made public on the CoR website: date of the meeting, location of the meeting, subject of the meeting, name of the CoR office holding member or rapporteur and name of the interest representative.

4. What is the legal basis for the processing operation?

The legal basis for the processing of personal data is:

- Article 5.1.a of Regulation (EU) 2018/1725 (EUDPR), according to which "processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the Union institution or body".
- Regulation n. 6/2023 of the CoR Bureau on transparency measures
- Interinstitutional Agreement of 20 May 2021 between the European Parliament, the Council of the European Union and the European Commission on a mandatory transparency register (IIA).

5. What personal data are processed?

In addition to information regarding the date, location and subject of the meeting as well as on the CoR member with whom they meet, the personal data processed is the name of the interest representative (be it a natural or legal person, or formal or informal group, association or network).

6. Who are the recipients or categories of recipients of your personal data?

a) Within the organisation

CoR staff members assigned to the secretariats working with the designated office-holding members and rapporteurs as indicated under point 2 (for publication purposes) as well as, potentially, CoR staff members of the OneStopShop within unit A1 (as service responsible for the horizontal coordination of the process on behalf of the controller).

b) Outside the organisation

The general public (the meeting lists with interest representatives' personal data are made accessible to any person consulting the related pages of the CoR website).

7. Are your personal data transferred to a third country or international organisation?

No.

8. How can you exercise your rights?

You have the right to access your personal data, to rectify any inaccurate or incomplete personal data, to restrict (under certain conditions) the processing of your personal data, to object to the processing of your data and to request the deletion of your personal data (if processed unlawfully).

You can direct your queries to contacting the service in charge of the horizontal coordination (OneStopShop@cor.europa.eu), who will liaise with the service in charge of the processing of the personal data. Your query will be dealt without undue delay and in any event within one month of receipt of the request. That period may be extended by two further months where necessary.

You have the right of recourse to the European Data Protection Supervisor (edps@edps.europa.eu) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the CoR.

9. How long is your personal data kept?

For meetings with office-holding members, the meeting lists with interest representatives' personal data shall be available for the duration of their mandate as office-holding member. If the member's mandate is renewed in the same office-holding position or in a different office-holding position, the list shall remain and will keep being updated. In the event of successive mandates in an office-holding position, data shall not be kept for more than 10 years.

For meetings with rapporteurs, the meeting lists with interest representatives' personal data shall be available for a period of ten years following the adoption of the opinion or report in question. If a member is appointed rapporteur for consecutive opinions or reports, the previous

list shall remain and will keep being updated without prejudice to the deletion of data after a period of ten years following the adoption of a previous opinion or report.

When an office-holding member or rapporteur ceases to be member of the CoR, the information shall no longer be available on-line but may still be accessed pursuant to the provisions of Regulation 1049/2001 on the public's right of access to documents of Community institutions and bodies, without prejudice to the deletion of data after a period of ten years.

10. Are the personal data collected used for automated decision-making, including profiling?

The CoR will not use your personal data to take automated decisions about you. "Automated decisions" are defined as decisions taken without human intervention.

11. Will your personal data be further processed for a purpose other than that for which data have been obtained?

Your data will not be further processed for another purpose.

12. Who can you contact if you have questions or complaints?

If you have any further questions about the processing of your personal data, please contact the service responsible for horizontal coordination on behalf of the controller: the OneStopShop within unit A1 – Services to Members | OneStopShop@cor.europa.eu.

You can also contact the CoR Data Protection Officer (data.protection@cor.europa.eu) and/or the European Data Protection Supervisor (edps@edps.europa.eu) at any time.